

**MINISTRY OF SCIENCE AND HIGHER EDUCATION
OF THE RUSSIAN FEDERATION**

**FEDERAL STATE BUDGETARY EDUCATIONAL INSTITUTION
OF HIGHER EDUCATION
PENZA STATE UNIVERSITY**



APPROVED BY:

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**BASIC PROFESSIONAL EDUCATIONAL PROGRAMME
OF HIGHER EDUCATION**

Study Field – 41.03.05 International Relations

Bachelor's Degree Programme – World politics and international business

Qualification (degree) – Bachelor

Mode of Training – full-time

Penza, 2024

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1. GENERAL PROVISIONS

1.1. Basic professional educational programme of Higher Education (BPEP HE) implemented by the university in the study field 41.03.05 International Relations

The basic professional educational programme of higher education (BPEP HE) in the study field 41.03.05 International Relations is a set of regulatory documents developed and approved by Federal State Budgetary Educational Institution of Higher Education “Penza State University” on the basis of the Federal State Educational Standard of Higher Education (FSES HE) to the study field 41.03.05 International Relations taking into account the Qualification Frameworks 08.008 “Specialist in financial consulting”, 08.039 “Specialist in foreign economic activity”, 04.015 “Specialist in translating”, “Political expert” project, corresponding to graduate’s professional activity .

The basic professional educational programme regulates the main characteristics of education (workload, content, learning outcomes), teaching and learning environment, which includes the curriculum, academic schedule, programmes of academic disciplines (modules), programmes of trainings and other components, assessment and methodological materials.

1.2. Regulatory documents on the development of BPEP HE in the study field 41.03.05 International Relations

The legal framework for developing BPEP HE of the bachelor’s degree programme is formed by:

1.2.1. Federal Law of the Russian Federation dated 29 December 2012 no. 273-FZ “On Education in the Russian Federation” (amended and revised);

1.2.2. Federal State Educational Standard of Higher Education (Bachelor’s degree programme) in the study field 41.03.05 International Relations, approved by order of the Ministry of Science and Higher Education of the Russian Federation no 555 dated 15 July, 2017 (with changes and amendments).

1.2.3. Professional Standards 08.008 “Specialist in financial consulting”, approved by order of the Ministry of Labour and Social Protection of the Russian Federation no 167 dated 19 March, 2015; 08.039 “Specialist in foreign economic activity”, approved by order of the Ministry of Labour and Social Protection of the Russian Federation no 409 dated 17 June 2019, 04.015 “Specialist in translating”, approved by order of the Ministry of Labour and Social Protection of the Russian Federation no 134 dated 18 March, 2021.

1.2.4. Order of the Ministry of Science and Higher Education of the Russian Federation no 245 dated 6 April, 2021 “On approving the procedure for organising and managing teaching and learning within the basic professional educational programmes (Bachelor’s, Specialist’s and Master’s degree programmes)”.

1.2.5. Order of the Ministry of Science and Higher Education of the Russian Federation no. 636 dated 29 June 2015 “On approving the procedure for conducting state final certification within the basic professional educational programmes (Bachelor’s, Specialist’s and Master’s degree programmes)”.

1.2.6. Order of the Ministry of Science and Higher Education of the Russian Federation and the Ministry of Education of the Russian Federation no. 885/391 dated 5 August 2020 “On the practical training of students”.

1.2.7 Other regulatory and methodological documents of the Ministry of Science and Higher Education of the Russian Federation.

1.2.8. University regulations on organising and managing teaching and learning within the basic professional educational programmes (Bachelor’s, Specialist’s and Master’s degree programmes).

1.3. General description of the Bachelor’s degree programme

1.3.1. Aim (mission) of the Bachelor’s degree programme in the study field 41.03.05 International Relations

The aim of the basic professional educational programme of higher education is to prepare bachelors in the field of international relations, able to analyse events and phenomena in the system of modern international relations, the most important international organisations and associations, problems and trends in the development of world politics, foreign policy, international and national security, world economy, international economic relations, world financial markets, international business and foreign economic activity.

The programme is aimed at training bachelors with the ability to navigate the main modern trends of world political development, global political and economic processes, the ability to conduct scientific research in the field of international relations, to carry out international political analysis, financial and political consulting, to ensure diplomatic, foreign economic and other contacts with foreign partners. The programme is designed to develop social and personal qualities in graduates: purposefulness, organisation, diligence, responsibility, citizenship, adherence to ethical values, communication, tolerance, ability to work in a team; improve general culture and broaden outlook.

1.3.2. Duration of training within the Bachelor's degree programme:

Under the full-time mode of training (including vacations provided after passing the State Final Certification), the duration of training is 4 years.

Under the individual curriculum for students with disabilities, the duration of training can be increased at their request by no more than 1 year in comparison with the period established for the relevant mode of training.

1.3.3. Workload of training within the Bachelor's degree programme

The workload of the Bachelor's degree programme in the study field is 240 ECTSs, regardless of the mode of training, educational technologies used, joint-degree programme implementation, programme implementation according to the individual curriculum.

The workload of the Bachelor's degree programme during one academic year is not more than 70 ECTSs regardless of the mode of training, educational technologies used, joint-degree programme implementation, programme implementation according to the individual curriculum (except for accelerated learning), and under accelerated learning – not more than 80 ECTSs.

1.4. Requirements for the level of training necessary for successful completion of the Bachelor's degree programme

Persons who have secondary general education, confirmed by a certificate of secondary general education or a diploma of secondary vocational education, who have submitted certificates of passing the USE and passed the competitive selection in accordance with the Admission Rules, annually approved by the Academic Council of the University, are allowed to study the Bachelor programme.

2. DESCRIPTION OF GRADUATE PROFESSIONAL ACTIVITY WITHIN THE BACHELOR'S DEGREE PROGRAMME IN THE STUDY FIELD 41.03.05 INTERNATIONAL RELATIONS

2.1. Scope of graduate professional activity.

01 Education and science (in the field of scientific research in international relations)

06 Communications, information and communication technologies (in the field of organisational and communication activities to ensure diplomatic, foreign economic and other contacts with foreign countries and regions; intercultural communication; translation; official and business correspondence in foreign language(s)).

07 Administrative, management and office activities (in the field of protocol activities; organisation of international projects and programmes)

08 Finance and economics (in the field of analysing global financial market conditions).

Graduates can carry out professional activity in other fields of professional activities and (or) scopes of professional activities, provided that their level of education and acquired competencies meet the requirements for the qualification of an employee.

2.2. Focus of graduate professional activity:

- government agencies, federal and regional state authorities and administrations;
- scientific and research, international organisations;
- Russian and foreign business structures, non-profit and public organisations maintaining international relations or dealing with international issues.

2.3. General description of graduate professional activity

Professional activity of the graduate includes labour functions in the field of scientific research in the sphere of international relations, world economy, international business on the basis of media analysis, conducting socio-economic and international political analysis, organisation and support of foreign economic activity, implementation of activities to ensure diplomatic, foreign economic and other contacts and relations with foreign contractors, including in foreign languages.

2.4. List of professional standards and professional functions corresponding to the professional activity

Code and title of professional standard	Generalised labour functions			Labour functions		
	Code	Title	Qualification level	Title	Code	Qualification level (sublevel)
PS 08-039 “Specialist in foreign economic activity”	B	Carrying out foreign economic activity of an organization	6	Preparing to conclude a foreign trade contract	B/01.6	6
				Documentary support of a foreign trade contract	B/02.6	6
				Organisation of transport and logistics support for a foreign trade contract	B/03.6	6
				Control over fulfilment of obligations under a foreign trade contract	B/04.6	6
“Political expert” (project)	A	Expert-analytical activities	7	Media analytics	A/01.6	6
				Preparation of information and information-analytical materials	A/02.6	6
PS 08.008 “ Specialist in financial consulting”	A	Advising clients on the use of financial products and services		Monitoring of market conditions in the banking services market, securities market, foreign exchange market, commodity markets	A/01.6	6
PS 04.015 “Specialist in translating”	A	Non-specialised translation	6	Accompanying interpretation	A/01.6	6
				Translation of standard official business documents	A/02.6	6

2.5. Types of tasks and tasks of professional activity

Within the framework of mastering this Bachelor's programme, graduates are prepared to solve problems of professional activity of the following types: diplomatic, scientific and research, expert and analytical, organisational and managerial.

List of graduate professional tasks:

Professional area (according to the Catalogue of the Ministry of Labour)	Type of professional task	Professional task	Focus of professional activity
01 Education and science, 06 Communications, information and communication technologies, 07 Administration, management and office activities, 08 Finance and economics	Scientific and research	1. Conducting scientific research on international relations; 2. Applying the acquired skills of mastering the basics of international- political analysis	State agencies, federal and regional governmental and administrative bodies; scientific and research, international organisations; Russian and foreign business structures, non-profit and public organisations maintaining international relations or dealing with international issues
	Expert and analytical	1. Political consultancy based on analysis and expertise of political, social and economic problems and events at the Russian and international level; 2. Monitoring of international economic relations, world financial and commodity markets	
	Organization and management	1. Conducting executive, organisational and administrative work in public and private institutions and organisations; 2. Participating in ensuring economic and business contacts and relations with foreign counterparties; 3. Participating in organising and ensuring foreign economic activity	
	Diplomatic	1. Participating in ensuring diplomatic contacts and liaison with countries and regions of the world; 2. Participating in the work of organising international negotiations, meetings, conferences, seminars and other projects and programmes, including in foreign languages; 3. Conducting business correspondence on the organisation of international events, including in foreign languages; 4. Performing oral and written translation work.	

3. GRADUATE COMPETENCES GAINED ON SUCCESSFUL COMPLETION OF THE BACHELOR'S DEGREE PROGRAMME IN THE STUDY FIELD 41.03.05 INTERNATIONAL RELATIONS

On successful completion of the basic professional educational programme (Bachelor's degree programme) in the study field 41.03.05 International Relations, graduates should have the following universal, general professional and professional competences:

3.1. Universal competences (UC) and their indicators:

Category (group) of universal competence	Competence	Competence indicator
Systematic and critical thinking	UC-1. Ability to search, critically analyze information, apply a system approach to solve the tasks in hand	UC 1.1. Ability to analyze the task, highlighting its basic components
		UC 1.2. Ability to identify, interpret and rank information required to solve the task in hand
		UC 1.3. Ability to search for information to solve the task in hand using various types of requests
		UC 1.4. When processing information, ability to distinguish facts from opinions, interpretation, assessment, to form their own opinions and judgments, to give reasons for their conclusions and point of view
		UC 1.5. Ability to consider and offer possible solutions to the task in hand, assessing their advantages and disadvantages
Project development and implementation	UC-2. Ability to identify the range of tasks within the framework of the goal in hand and choose the best ways to solve them, based on current legal norms, available resources and restrictions	UC 2.1. Ability to identify the range of tasks within the framework of the goal in hand and choose the best ways to solve them, based on current legal norms, available resources and restrictions
		UC 2.2. Ability to offer ways to solve tasks and expected outcomes; to evaluate the proposed methods in terms of compliance with the project goal
		UC 2.3. Ability to plan the implementation of tasks within their area of responsibility, taking into account available resources and restrictions, current legal norms
		UC 2.4. Ability to perform tasks in their area of responsibility in accordance with planned outcomes and control points, and, if necessary, to adjust methods to solve the tasks
		UC 2.5. Ability to present the results of the project, to offer opportunities for their use and/or improvement
Team work and leadership	UC-3. Ability to carry out social interaction and implement their role in a team	UC 3.1. Ability to define their role in social interaction and teamwork, based on a cooperation strategy to achieve the goal in hand.
		UC 3.2. When implementing their role in social interaction and teamwork, ability to take into account the behavioral characteristics and interests of other participants
		UC 3.3. Ability to analyze the possible consequences of personal actions in social interaction and teamwork, and to build productive interactions with this in mind
		UC 3.4. Ability to exchange information, knowledge and experience with team members; to evaluate ideas from other team members to achieve the goal in hand
		UC 3.5. Ability to comply with norms and established rules of teamwork; bears personal responsibility for the result
Communication	UC-4. Ability to carry out business communication in oral and written forms in the state language of the Russian Federation and foreign language(s)	UC 4.1. Ability to select a communication style in Russian depending on the purpose and terms of the partnership; to adapt speech, communication style and body language to interaction situations
		UC 4.2. Ability to conduct business correspondence in Russian, taking into account the stylistic features of formal and informal letters
		UC 4.3. Ability to conduct business correspondence in a foreign language, taking into account the stylistic features of formal letters and sociocultural differences
		UC 4.4. Ability to translate formal and professional texts from a foreign language into Russian, from Russian into a foreign language
		UC 4.5. Ability to speak in public in Russian, to give their speech taking into account the target audience and the purpose of communication

		UC 4.6. Ability to orally present the results of their activities in a foreign language, to keep the conversation going during their discussion
Intercultural interaction	UC-5. Ability to perceive intercultural diversity of society in socio-historical, ethical and philosophical contexts	UC 5.1. Ability to demonstrate a tolerant perception of social and cultural differences, respectful and careful attitude towards historical heritage and cultural traditions
		UC 5.2. Ability to find and use the information necessary for self-development and interaction with other people about the cultural characteristics and traditions of various social groups
		UC 5.3. Ability to show in his behavior a respectful attitude towards the historical heritage and sociocultural traditions of various social groups, based on knowledge of the stages of the historical development of Russia in the context of world history and cultural traditions of the world
		UC 5.4. Ability to consciously choose value guidelines and civic position; to discuss and solve problems of ideological, social and personal nature
		UC 5.5. In social and professional communication, ability to take into account the historical heritage and sociocultural traditions of various social groups, ethnic groups and faiths, including world religions, philosophical and ethical teachings
Self-organization and self-development	UC-6. Ability to manage their time, build and implement a trajectory of self-development based on the principles of lifelong education	UC 6.1. Ability to use time management tools and methods when performing specific tasks, projects, and achieving goals in hand
		UC 6.2. Ability to identify priorities for their own activities, personal development and professional growth
		UC 6.3. Ability to assess the requirements of the labor market and the supply of educational services to build a trajectory for their own professional growth
		UC 6.4. Ability to build a professional career and determine a professional development strategy
	UC-7. Ability to maintain the proper level of physical fitness to ensure full social and professional activities	UC 7.1. Ability to select health-saving technologies to maintain a healthy lifestyle, taking into account the physiological characteristics of the body and the conditions for implementing professional activities
		UC 7.2. Ability to plan their working and free time for the optimal combination of physical and mental stress and ensuring performance
		UC 7.3. Ability to comply with and promotes healthy lifestyle standards in various life situations and in professional activities
Life safety	UC-8. Ability to create and maintain safe living conditions in everyday life and professional activities to preserve the natural environment, ensure sustainable development of society, including in the event of the threat and occurrence of emergencies and military conflicts	UC 8.1. Ability to analyze the factors of the harmful influence of environmental elements (technical means, technological processes, materials, buildings and structures, natural and social phenomena)
		UC 8.2. Ability to identify hazardous and harmful factors within the framework of the activities carried out
		UC 8.3. Ability to identify problems related to safety violations in the workplace; offers measures to prevent emergency situations
		UC 8.4. Ability to explain the rules of behavior in the event of emergencies of natural and man-made origin; provides first aid, describes ways to participate in recovery activities.
		UC 8.5. Ability to identify negative factors that can cause harm to the natural environment and sustainable development of society, including those leading to emergencies and military conflicts
Economic	UC-9. Ability to	UC 9.1. Ability to understand the basic principles of the functioning of

culture, including financial literacy	make informed economic decisions in various areas of life	the economy and economic development, the goals and forms of state participation in the economy
		UC 9.2 Ability to apply methods of personal, economic and financial planning to achieve current and long-term financial goals, uses financial instruments to manage personal finances (personal budget), controls own economic and financial risks
Civic position	UC - 10. Ability to form an intolerant attitude towards manifestations of extremism, terrorism, corrupt behavior and counteract them in professional activities	UC 10.1. Ability to analyze the current legal norms that ensure the fight against extremism, terrorism, corruption, as well as ways to prevent them and create an intolerant attitude towards them
		UC 10.2. Ability to plan, organize and conduct events that ensure the formation of citizenship, prevention of corruption, countering extremism and terrorism
		UC 10.3. Ability to comply with the rules of public interaction that contribute to the effective implementation of measures to counter extremism, terrorism, and intolerance towards corruption

3.2. General professional competences (GPC) and their indicators:

Category (group) of professional competence	Competence	Competence indicator
Professional communication in the state language of the Russian Federation and foreign language(s)	GPC -1. Ability to carry out effective communication in a multicultural professional environment in the state language of the Russian Federation and foreign language(s) based on the use of conceptual apparatus according to the profile of activity	GPC 1.1. Ability to select communication strategies taking into account the specifics of business communication in the international environment and the characteristics of the business culture of Russia and foreign countries
		GPC 1.2. Ability to adapt verbal and non-verbal means of communication to interaction situations in working conditions as part of multi-ethnic and international groups, taking into account the intercultural professional environment
		GPC 1.3. Ability to speak foreign language(s) and use techniques for establishing professional contacts and developing professional communication to solve professional problems in Russian and foreign languages
Applying information and communications technology	GPC -2 Ability to understand the principles of operation of modern information technologies and use them to solve professional problems	GPC 2.1. Ability to choose information technologies for professional activities
		GPC 2.2. Ability to use the basic functionality of modern software tools to support professional activities
Information and analytical activities	GPC -3. Ability to isolate, systematize and interpret meaningful empirical data from information flows, as well as semantic structures in original texts and sources related to the profile of activity	GPC 3.1. Ability to set a goal, define tasks, choose ways to achieve them based on international political, diplomatic and economic semantic structures in texts and sources
		GPC 3.2. Ability to monitor media and Internet resources, identify, collect, and initially summarize empirical data on current issues of world politics, the world economy and international relations
		GPC 3.3. Ability to systematize and interpret international information, semantic structures based on applied foreign policy and foreign economic analysis to solve professional problems
Expert judgement	GPC -4. Ability to establish cause-and-effect relationships,	GPC 4.1. Ability to give a description of the evolution and current state of world political and economic systems in the context of global trends and processes of our time

	characterize and evaluate socio-political and socio-economic events and processes, identifying their connection with economic, social and cultural-civilizational contexts, as well as with objective trends and patterns of integrated development on the global, macro-regional, national level -state, regional and local levels	GPC 4.2. Ability to evaluate and analyze the logic of global processes, trends and patterns of development of current political, socio-economic and other international events and processes
		GPC 4.3. Ability to establish cause-and-effect relationships of international processes and phenomena with economic, social and cultural-civilizational contexts, with trends and patterns of development at different levels of international relations
Publicistic activities	GPC-5. Ability to generate digests and analytical materials with a socio-political focus on the profile of activity for publication in scientific journals and the media	GPC 5.1. Ability to determine the goals and objectives of the research within the framework of the problem posed on the basis of interpretation and analysis of international information presented in materials of socio-political and economic orientation on the profile of activity
		GPC 5.2. Ability to form thematic digests of media publications and analytical materials in the field of world economy and world politics
		GPC 5.3. Ability to prepare materials for publication in scientific journals and the media and/or reports for participation in conferences, taking into account the results of research conducted
Organisational and management activities	GPC-6. Ability to participate in organizational and managerial activities and implement management decisions in the field of activity	GPC 6.1. Ability to determine the range of tasks within the framework of the set goal, choose ways to achieve them, taking into account the characteristics and conditions of professional activity
		GPC 6.2. Ability to participate in solving organizational and management problems, using their scientifically based conclusions, observations and experience obtained as a result of cognitive professional activities in the field of world politics, world economy and international relations
		GPC 6.3. Ability to execute management decisions and instructions from managers based on acquired international knowledge and skills
Presentation of the results of professional activities	GPC-7. Ability to draw up and execute documents and reports on the results of professional activities	GPC 7.1. Ability to interpret types of documents in international practice within the framework of set goals and objectives in the field of professional activity
		GPC 7.2. Ability to draw up drafts of international agreements, contracts, concepts, event programs and other documents according to established templates
		GPC 7.3. Ability to comply with requirements for the preparation of international documents and reports

3.3. Professional competences (PC) and their indicators:

Professional task	Focus of professional activity or study field	Competence	Competence indicator	Basis for competence inclusion in the educational
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				programme
Task type of professional activity: Scientific and research				
1. Conducting scientific research on international relations; 2. Applying the acquired skills of mastering the basics of international-political analysis	1. Government agencies, federal and regional public authorities and administrations; 2. Research and international organisations; 3. Russian and foreign business structures, non-profit and public organisations maintaining international relations or dealing with international issues	PC-1. Ability to participate in scientific research of international relations based on information and analytical materials and media analysts	PC 1.1. Ability to use the basic principles of theories of international relations in the analysis of political and socio-economic problems and events at the Russian and international level	Analysis of the requirements to professional competencies for graduates in the labour market, generalization of domestic and foreign experience, consultations with leading employers, associations of employers of the industry in which graduates are in demand, and other sources.
			PC 1.2. Ability to evaluate systematically the evolution of the world system, understand the logic of global processes and the development of the system of international relations in their historical conditionality based on sources and expert comments on current political events	Analysis of the requirements to professional competencies for graduates in the labour market, generalization of domestic and foreign experience, consultations with leading employers, associations of employers of the industry in which graduates are in demand, and other sources.
			PC 1.3. Ability to conduct searches and analysis of texts in the media, the Internet, prepare information and analytical materials on current news issues	PS “Political expert” (project), (A/01.6, A/02.6)
Task type of professional activity: Expert and analytical				
3. Political consulting based on analysis and expertise of political, social and economic problems and events of the Russian and international level; Participating in financial consulting	State agencies, federal and regional governmental and administrative bodies; research and international organisations; Russian and foreign business structures, non-profit and public organisations maintaining international relations or dealing	PC-2. Ability to participate in providing contacts with foreign countries, regions and provide political advice based on analysis of international relations and the world economy	PC 2.1 Ability to evaluate systematically the current state of international relations, analyze current international political situations and processes using political analysis techniques	Analysis of the requirements to professional competencies for graduates in the labour market, generalization of domestic and foreign experience, consultations with leading employers, associations of employers of the industry in which graduates are in demand, and other sources.

based on the analysis of global financial markets and organisations	with international issues		PC 2.2 Ability to monitor the main trends in the development of key integration processes of our time and participate in the preparation of draft documents of international organizations and agreements	Analysis of the requirements to professional competencies for graduates in the labour market, generalization of domestic and foreign experience, consultations with leading employers, associations of employers of the industry in which graduates are in demand, and other sources.
			PC 2.3 Ability to analyze political risks and the dynamics of the main characteristics of the international, national, economic security environment of countries and regions	Analysis of the requirements to professional competencies for graduates in the labour market, generalization of domestic and foreign experience, consultations with leading employers, associations of employers of the industry in which graduates are in demand, and other sources.
			PC 2.4 Ability to conduct a comprehensive analysis of data in the field of emergence, development, regulation and prevention of domestic and international conflicts	Analysis of the requirements to professional competencies for graduates in the labour market, generalization of domestic and foreign experience, consultations with leading employers, associations of employers of the industry in which graduates are in demand, and other sources.
	State agencies, federal and regional governmental and administrative bodies; research and international organisations; Russian and foreign business structures,	PC-3 Ability to analyze international economic relations, global financial markets	PC 3.1 Ability to monitor international economic relations	Analysis of the requirements to professional competencies for graduates in the labour market, generalization of domestic and foreign experience, consultations with leading employers,

	non-profit and public organisations maintaining international relations or dealing with international issues			associations of employers of the industry in which graduates are in demand, and other sources.
			PC 3.2 Ability to monitor the conditions of the securities market, foreign currency, commodity markets	PS 08.008 “Specialist in financial consulting” (Registered with the Ministry of Justice of Russia, April, 09 th , 2015. N 36805), (A/01.6)
Task type of professional activity: Diplomatic				
1. Participating in ensuring diplomatic contacts and liaison with countries and regions of the world;	State agencies, federal and regional governmental and administrative bodies; research and international organisations; Russian and foreign business structures, non-profit and public organisations maintaining international relations or dealing with international issues	PC-4 Ability to participate in organizational and communication activities in foreign languages, using the conceptual apparatus of international relations and the world economy	PC 4.1 Ability to perform oral and written translation of professional materials, conduct official and business correspondence in foreign languages	PS 04.015 “Specialist in translating” (Registered with the Ministry of Justice of Russia, April, 21 th , 2021, N 63195), (A/01.6, A/02.6)
2. Participating in the work of organising international negotiations, meetings, conferences, seminars and other projects and programmes, including in foreign languages;			PC 4.2 Ability to master professional communication techniques and to use foreign languages to ensure international contacts and conduct international negotiations with foreign partners	Analysis of the requirements to professional competencies for graduates in the labour market, generalization of domestic and foreign experience, consultations with leading employers, associations of employers of the industry in which graduates are in demand, and other sources.
3. Conducting business correspondence on the organisation of international events, including in foreign languages; Performing oral and written translation work.	State agencies, federal and regional governmental and administrative bodies; research and international organisations; Russian and foreign business structures, non-profit and public organisations maintaining international relations or dealing	PC-5 Ability to participate in ensuring diplomatic, economic and other contacts and relations with countries and regions of the world and the implementation of international projects and programs	PC 5.1 Ability to understand the basics of diplomatic and business protocol and etiquette and to provide consulting in the field of intercultural communication	Analysis of the requirements to professional competencies for graduates in the labour market, generalization of domestic and foreign experience, consultations with leading employers, associations of employers of the industry in which graduates are in demand, and other sources.

	with international issues		PC 5.2 Ability to understand the peculiarities of diplomacy in Russia and foreign countries and to participate in the organization and conduct of domestic and international events	Analysis of the requirements to professional competencies for graduates in the labour market, generalization of domestic and foreign experience, consultations with leading employers, associations of employers of the industry in which graduates are in demand, and other sources.
Task type of professional activity: Organization and management				
1 Conducting executive, organisational and administrative work in public and private institutions and organisations; 2 Participate in ensuring economic and business contacts and relations with foreign counterparties; Participation in organising and ensuring foreign economic activity	State agencies, federal and regional governmental and administrative bodies; research and international organisations; Russian and foreign business structures, non-profit and public organisations maintaining international relations or dealing with international issues	PC-6 Ability to analyze the behavior of business entities in national and international markets, explore foreign markets for products.	PC 6.1 Ability to collect and analyze information about the requirements for the organization's products in domestic and foreign markets based on sources of foreign economic and other information	Analysis of the requirements to professional competencies for graduates in the labour market, generalization of domestic and foreign experience, consultations with leading employers, associations of employers of the industry in which graduates are in demand, and other sources.
			PC 6.2 Ability to interpret international trade statistics and determine the competitive advantages of products in foreign markets	Analysis of the requirements to professional competencies for graduates in the labour market, generalization of domestic and foreign experience, consultations with leading employers, associations of employers of the industry in which graduates are in demand, and other sources.
	State agencies, federal and regional governmental and administrative bodies; research and international organisations; Russian and foreign	PC-7 Ability to analyze the features of foreign economic activity and take part in its implementation	PC 7.1 Ability to identify the features of state regulation of foreign economic activity, develop foreign economic activity plans and organize work on foreign economic activity	Analysis of the requirements to professional competencies for graduates in the labour market, generalization of domestic and foreign experience, consultations with

	business structures, non-profit and public organisations maintaining international relations or dealing with international issues			leading employers, associations of employers of the industry in which graduates are in demand, and other sources.
			PC 7.2 Ability to prepare a foreign trade contract for conclusion, provide its documentary support, transport and logistics support and control over the fulfillment of obligations under the contract	PS 08.039 “Specialist in foreign economic activity” (Registered with the Ministry of Justice of Russia, July, 11 th , 2019 N 55208) (B/01.6, B/02.6, B/03.6, B/04.6)

4. DOCUMENTS ON THE CONTENT AND MANAGEMENT OF TEACHING AND LEARNING WITHIN THE BACHELOR’S DEGREE PROGRAMME IN THE STUDY FIELD 41.03.05 INTERNATIONAL RELATIONS

In accordance with the article 2 of the Federal Law of the Russian Federation dated 29 December 2012 no. 273-FZ “On Education in the Russian Federation” and the Federal State Educational Standard of Higher Education in the relevant study field, the content and management of teaching and learning within the basic professional educational programme is regulated by the curriculum, academic schedule, programmes of academic disciplines (modules), programmes of academic and on-the-job trainings, other materials that ensure the quality of student training, as well as assessment and methodological materials.

4.1. Academic schedule

The academic schedule reflects the terms and periods of completing the stages of the Bachelor’s degree programme in each year of study: theoretical training, examination sessions, academic and on-the-job trainings, State Final Certification and vacations.

The academic schedule is given in Annex 1.

4.2. Curriculum within the Bachelor’s degree programme

The curriculum determines the list and sequence of disciplines, academic and on-the-job trainings, interim assessment and State Final Certification, their workload in ECTS and academic hours, distribution of lectures, practical and laboratory classes, amount of face-to-face and individual work of students, as well as a list of competences formed on completion of the curriculum.

The curriculum is given in Annex 2.

4.3. Programmes of academic disciplines

The programmes of academic disciplines determine the aims of the discipline, place of the discipline in the structure of the basic professional educational programme, learning outcomes in the discipline correlated with the planned results of the basic professional educational programme (competences and their indicators), structure and content of the discipline, educational technologies used in managing face-to-face and individual work of students, educational and methodological support of individual work of students, educational-methodological and material-technical support of the discipline.

The programmes of academic disciplines are given in Annex 3.

4.4. Programmes of academic and on-the-job trainings and assessment tools

In accordance with the Federal State Educational Standard of Higher Education in the study field 41.03.05 International Relations, part 2 “Practical trainings” within the basic professional educational programme (Bachelor’s degree programme) is compulsory and focused on the professional and practical training of students. During practical trainings students test knowledge and skills gained within theoretical disciplines, acquire practical skills, gain professional experience and contribute to the integrated development of universal, general professional and professional competences of students.

The part “Practical trainings” includes:

- Academic Training: Introductory Training;
- Academic Training: Research (Obtaining Primary Research Skills);
- On-the-Job Training: Training in Professional Activity;
- On-the-Job Training: Research (on the topic of the final qualification work).

The university concluded agreements with the following enterprises, institutions and organisations:

1. Ministry of Economic Development and Industry of the Penza Region
2. Penza Regional Chamber of Commerce and Industry
3. AO "Corporation for the Development of the Penza Region"
4. Entrepreneurship Support Fund of the Penza Region
5. Territorial body of the Federal State Statistics Service for the Penza Region
6. Ministry of Labour, Social Protection and Demography of the Penza Region Ministry of Labor
7. AO "Penztyazhpromarmatura"
8. OOO “Rusmolco”»
9. OOO “Nevsky Konditer”
10. ZAO "Penza Design and Technology Bureau of Valve Engineering"
11. ZAO Research and Production Enterprise "MedEng"
12. Office of the Federal Antimonopoly Service for the Penza Region
13. PJSC "Sberbank"
14. AO “MTI” and others.

Practical training can be organized at the University at the department “Sociology, Economic Theory and International Processes”.

For persons with disabilities, the places for trainings are selected taking into account the health status and accessibility requirements.

4.4.1. Programmes of academic trainings and assessment tools

Within the basic professional educational programme (Bachelor’s degree programme), the following types of academic training are provided:

a) Academic Training: Introductory Training – 2nd semester (full-time mode of training), 3 ECTS;

b) Academic Training: Research (Obtaining Primary Research Skills), 4th semester, 3 ECTS;

The programmes of academic trainings and assessment tools are given in Annex 4.

4.4.2. Programmes of on-the-job trainings and assessment tools

Within the basic professional educational programme (Bachelor’s degree programme), the following types of on-the-job training are provided:

a) On-the-Job Training: Training in Professional Activity, 6th semester, 6 ECTS;

b) On-the-Job Training: Research (on the topic of the final qualification work), 8th semester, 9 ECTS;

The programmes of on-the-job trainings and assessment tools are given in Annex 5.

4.5. Programme of the State Final Certification and assessment tools

The programme of the State Final Certification and assessment tools of the State Final Certification for graduates of basic professional educational programme in the study field 41.03.05 International Relations, Bachelor's degree programme International Economics and Business are given in Annex 6.

4.6. Educational programme and schedule of educational work

The educational programme and schedule of educational work define the goals and objectives of educational work, the content and conditions of its implementation, the procedure for monitoring the quality of educational work and the conditions for implementing the content of educational work.

The educational programme and schedule of educational work are attached (Annex 7).

4.7. Competence-based model for the graduate of the educational programme

The documents regulating the content and management of teaching and learning within the Bachelor's degree programme were developed on the basis of the competence-based model for the graduate of the educational programme in the study field 41.03.05 International Relations, Bachelor's degree programme International Economics and Business, approved by the Methodological Council of the university (Annex 8).

5. AVAILABLE RESOURCES WITHIN THE BACHELOR'S DEGREE PROGRAMME IN THE STUDY FIELD 41.03.05 INTERNATIONAL RELATIONS IN THE PSU

The resources are provided for the basic professional educational programme on the basis of the requirements for implementing the Bachelor's degree programme determined by the Federal State Educational Standard of Higher Education in the study field 41.03.05 International Relations.

5.1. Material-technical and methodological-information support within the Bachelor's degree programme

The universities have facilities and resources (premises and equipment) for implementing the Bachelor's degree programme within the disciplines (modules) and the State Final Certification in accordance with the curriculum, which correspond to the current sanitary and fire safety rules and regulations.

The premises (classrooms for lectures and classes) provided for by the Bachelor's degree programme are provided with equipment and technical teaching aids, which are determined in the programmes of disciplines.

The premises for individual work of students are provided with computer equipment with access to the Internet and the digital learning environment of the university.

The university has the necessary set of licensed and free software, including nationally produced (it is determined in the programmes of disciplines and subject to updating if necessary).

Each student during the entire period of study is provided with individual unlimited access to the digital learning environment of the university from any place with the Internet connection both on and off campus.

The digital learning environment of the universities:

- provides access to the curricula, programmes of academic disciplines (modules) and practical trainings, electronic publications and digital learning and teaching materials specified in the programmes;
- forms an electronic portfolio of students, as well as stores student academic papers, reviews and assessments.

The functioning of the electronic information and educational environment is ensured by the appropriate means of information and communication technologies and the qualifications of workers who use and maintain it.

The library stock is filled with printed publications at the rate of at least 0.25 copies of each publication specified in the programmes of disciplines and practical trainings per student from among persons simultaneously mastering the relevant discipline or undergoing the relevant practical training.

Students are provided with access (remote access), including in the case of using e-learning, distance educational technologies, to modern professional databases and information reference systems, which are determined in the programmes of disciplines (modules) and subject to updating (if necessary).

Students from among persons with disabilities are provided with printed and (or) digital learning materials in forms adapted to their disabilities.

5.2. Staffing within the Bachelor's degree programme

The Bachelor's degree programme is implemented by teaching staff of Penza State University, as well as by persons involved in running the programme under the contract.

The qualifications of teaching staff of the university correspond to the qualification characteristics established in qualification catalogues and (or) professional standards (if any).

At least 70% of teaching staff of the university and persons involved in implementing the Bachelor's degree programme (in terms of integer values) conduct scientific, educational, methodological and (or) practical work corresponding to the study field of the disciplines (modules) taught.

At least 5% of teaching staff of the university and persons involved in implementing the Bachelor's degree programme (in terms of integer values) are managers and (or) employees from institutions and organisations, the activities of which are related to the study field of the basic professional educational programme (who have worked for at least three years in the profession).

At least 60% of teaching staff of the university and persons involved in implementing the Bachelor's degree programme (in terms of integer values) have an academic degree (including an academic degree obtained in a foreign state and recognized in the Russian Federation) and (or) an academic title (including an academic title obtained in a foreign state and recognized in the Russian Federation).

In accordance with the study field of the basic professional educational programme, the graduating department is the Department of "Sociology, Economic Theory and International Processes".

5.3. Funding within the Bachelor's degree programme

The Bachelor's degree programmes are funded in the amount not lower than the standard values of costs for public services for implementing basic professional educational programmes of higher education (Bachelor's degree programmes) and correcting coefficients to the standard values of costs determined by the Ministry of Science and Higher Education of the Russian Federation.

6. REGULATORY AND METHODOLOGICAL SUPPORT OF THE QUALITY ASSESSMENT SYSTEM OF GRADUATE COMPLETION OF THE BACHELOR'S DEGREE PROGRAMME IN THE STUDY FIELD 41.03.05 INTERNATIONAL RELATIONS

6.1. Mechanism of objective internal and external independent assessment of the quality of learning and teaching and regulatory support of the quality assurance system

The quality of learning and teaching within the Bachelor's degree programme is determined by the internal assessment system and external assessment system that the university undergoes on a voluntary basis.

Under regular internal assessment of the quality of learning and teaching, the university engages employers and (or) their associations, other legal entities and (or) individuals, including teaching and administrative staff of the university in order to improve the Bachelor's degree programme.

As part of internal assessment of the quality of learning and teaching, students are provided with the opportunity to assess the conditions, content, organization and quality of the academic process as a whole and specific disciplines and practical trainings.

External assessment of the quality of learning and teaching under the Bachelor's degree programme within the state accreditation is carried out to confirm the compliance of teaching and learning under the Bachelor's degree programme with the requirements of the Federal State Educational Standard of Higher Education.

External assessment of the quality of learning and teaching under the Bachelor's degree programme can be carried out within the professional and public accreditation conducted by employers, their associations, as well as authorised organisations, including foreign ones, or authorised national professional and public organisations that are part of international organisations, in order to recognize the quality and competence of students that meet the professional standards and labour market requirements for specialists in the corresponding study field.

The regulatory and methodological support for assessing the quality of learning and teaching includes the following internal regulations of the university:

- Quality Policy of Penza State University;
- Overarching Development Programme of the university for an academic year;
- Regulation on internal assessment of the quality of learning and teaching within the basic professional educational programmes of higher education;
- Regulation on rating assessment of the activity of research and teaching staff and structural units of Penza State University;
- Regulation on the Student Commission for Education Quality;
- University Standard STO PGU 2.12-2018 “State Final Certification within the Basic Professional Educational Programmes of Higher Education (Bachelor's, Specialist's and Master's Degree Programmes): Regulation”;
- University Standard STO PGU 3.12-2018 “Graduation Thesis within the Basic Professional Educational Programmes of Higher Education (Bachelor's, Specialist's and Master's Degree Programmes)”;
- Regulation on learning and teaching materials;
- Regulation on current performance assessment of students within the basic professional educational programmes of higher education (Bachelor's, Specialist's and Master's degree programmes);
- Regulation on sets of assessment tools for the disciplines for current and interim performance assessment of students within the basic professional educational programmes of higher education (Bachelor's, Specialist's and Master's degree programmes);
- Regulation on course projects of students within the basic professional educational programmes of higher education (Bachelor's, Specialist's and Master's degree programmes);
- Regulation on interim performance assessment of students within the basic professional educational programmes of higher education (Bachelor's, Specialist's and Master's degree programmes);
- Regulation on practical trainings of students of Penza State University;
- Regulation on training according to individual curriculum and accelerated learning within the basic professional educational programmes of higher education.

Regulation on implementing basic educational programmes which contain national security information.

6.2. Assessment and teaching materials for current and interim assessment and final certification of students

In accordance with the Federal Law “On Education in the Russian Federation”, assessment of the quality of mastering the basic professional educational programmes of higher education includes current performance assessment, interim performance assessment and state final certification of students.

6.2.1. Sets of assessment tools for current and interim performance assessment

Current and interim performance assessment serve as the main means of providing feedback between teaching staff and students under learning and teaching, which is necessary to stimulate student performance and improve teaching methods.

Current performance assessment is used for checking the assimilation of learning and teaching material and regularly conducted throughout the semester. As a rule, interim performance assessment is carried out at the end of the semester. It may finish both the study of a specific discipline and its section(s). Current and interim performance assessment allow assessing knowledge and skills, as well as competences developed.

The tools of current performance assessment include: interview, colloquium, test, review work, paper, essay and other creative works, oral questioning, reports on laboratory work, calculation and design work, etc.

The tools of interim performance assessment include: pass-fail exam, exam, defending a course project (paper), report (on practical training, research, etc.).

To certify student learning outcomes in accordance with the requirements of the relevant basic professional educational programme of higher education, the university departments develop sets of assessment tools for current and interim performance assessment. The sets include: sample questions and tasks for practical, laboratory and review classes, colloquia, pass-fail exams and exams, tests and computer testing programmes; sample topics of course papers, essays, reports, etc. These assessment tools allow assessing the achievement of learning outcomes within the specific disciplines and development of student competences at any stage of the basic professional educational programme.

The sets of assessment tools for current and interim performance assessment are part of teaching and learning materials for disciplines (modules) and practical training programmes.

6.2.2. State Final Certification within the Bachelor's degree programme

The State Final Certification of students is mandatory and conducted after completing the basic professional educational programme of higher education (Bachelor's degree programme) in the study field 41.03.05 International Relations.

The State Final Certification includes:

- preparation for and passing of state examinations in a foreign language and a field of study;
- preparation and defence of the graduation thesis.

The state certification tests are designed to determine the compliance of learning outcomes within the basic professional educational programme of higher education and the requirements of the Federal State Educational Standard of Higher Education, as well as to determine training to perform professional tasks established by the Federal State Educational Standard of Higher Education..

Based on the Procedure for conducting the State Final Certification within the basic professional educational programmes of higher education (Bachelor's, Specialist's and Master's degree programmes) approved by the Order of the Ministry of Science and Higher Education of the Russian Federation dated 29 June 2015 no. 636, requirements of the Federal State Educational Standard of Higher Education, the university developed and approved the regulatory documents for the State Final Certification: University Standard STO PGU 2.12-2018 "State Final Certification within the Basic Professional Educational Programmes of Higher Education (Bachelor's, Specialist's and Master's Degree Programmes): Regulation" and University Standard STO PGU 3.12-2018 "Graduation Thesis within the Basic Professional Educational Programmes of Higher Education (Bachelor's, Specialist's and Master's Degree Programmes)".

The Methodological Commission of the Institute of Economics and Administration and the Department of "Sociology, Economic Theory and International Processes" of developed the guidelines on writing and defending graduation theses, regulation on the State Final Certification and assessment tools for the State Final Certification.

On successful completion and defence of the graduation thesis, students should be able to:

- know, understand and fulfil professional tasks in research, analytical sphere, organization and management in accordance with the focus of the professional area;

- apply modern methods in the sphere of international economic relations, international business, foreign economic activity to fulfil professional tasks;
- process, interpret and present research results in accordance with established forms.

Requirements for the graduation thesis in the study field 41.03.05 International Relations, Bachelor's degree programme "International Economics and Business"

Bachelor's graduation thesis in the study field 41.03.05 International Relations aims to systematise, consolidate and expand theoretical and practical knowledge in the field of international relations, capable of analysing events and phenomena in the system of modern international relations, the most important international organisations and associations, problems and trends in the development of world politics, foreign policy, international and national security, world economy, international economic relations, world financial markets, international business and beyond.

Graduation thesis should represent an independent logically completed educational and research work, connected with the development of theoretical issues, experimental research and solution of problems of applied character.

Requirements to drawing up the graduation thesis and its volume are determined by the Department of "Sociology, Economic Theory and International Processes" taking into account university standards STO PGU 2.12-2018, STO PGU 3.12-2018, which regulate the procedures of preparing and defending the graduation thesis.

Requirements for state examinations in the field of study 41.03.05 International relations, Bachelor's Degree Programme – World politics and international business - World politics and international business

According to the Federal State Educational Standard of Higher Education in the study field 41.03.05 International Relations there are two state examinations: in the foreign language and in the field of study.

State examinations are conducted according to the programme approved in accordance with the established procedure, containing a list of questions for the state examination, standard control tasks and other materials necessary to assess the results of mastering the educational programme, a description of the procedure for the state examination and recommendations for students to prepare for the state examination, including a list of recommended literature.

State examinations are conducted in oral form.

The ways of assessing the graduate's mastery of competences are determined by the departments of "Sociology, Economic Theory and International Processes", "Foreign Languages and Professional Communication" and are set out in the Programme "State Final Examinations for Graduates and Assessment Tools for State Final Examinations".

Requirements for state examinations in the field of study are determined by the Department of "Sociology, Economic Theory and International Processes", in foreign language - by the departments of "Foreign Languages and Professional Communication" taking into account the requirements of the university standard STO PSU 2.12-2018 "State final attestation on educational programmes of higher education - bachelor's degree programmes, specialist programmes and master's degree programmes", regulating the procedure of the state examination.

7. DESCRIPTION OF THE UNIVERSITY SOCIAL AND CULTURAL ENVIRONMENT SECURING THE DEVELOPMENT OF STUDENT GENERAL COMPETENCES

7.1. Characteristics of the environment significant for personal education and general competences development.

The environment of an educational institution is considered as a territory and event-related limited set of influences and conditions for the formation of a personality. It acts as a factor in the internal and external psychosocial, social and cultural development of a personality.

The characteristics of the academic environment of Penza State University and Lanzhou City

University required for forming competences are as follows:

- Environment built on values, norms and moral principles of Russian society;
- Legal environment reinforced by the Constitution of the Russian Federation, laws and by-laws governing teaching, learning and youth affairs, University Charter and Internal Regulations;
- Highly intellectual environment, which contributes to developing student innovation potential and engaging young and talented persons in basic science and applied science;
- Human friendly environment supported by modern information and communication technologies;
- Environment of communication and tolerance for interaction of students, teaching, research and administrative staff;
- Environment, which is open to cooperation with employers, various social institutions, including foreign ones;
- Environment focused on psychological comfort, healthy lifestyle, which is rich in events and traditions.

7.2. Aims and objectives of teaching, learning and mentoring within the BPEP:

The primary aim of teaching, learning and mentoring at Penza State University is to create conditions for the personal and professional development of students, contributing to his/her effective adaptation in the social and cultural environment of the Russian and international community – personality development of the student, who will be a highly educated specialist with deep professional knowledge, skills and abilities, who has humanistic outlook, stable moral and civic values, patriotism, civic consciousness, respect for the memory, respect for law and order, respect for working persons and older persons, care for cultural heritage and traditions of the multinational people of the Russian Federation, nature and environment.

This aim is achieved by solving the following tasks:

- Creating an environment for creative, intellectual, cultural communication, conducive to self-determination, self-affirmation and self-realization of students;
- Ensuring the relationship of learning, teaching, research and mentoring;
- Improving conditions to foster tolerance and aesthetic, legal and political culture among students, creating prerequisites to broaden a humanistic outlook and promote active citizenship;
- Developing creative associations of students to unlock personal and creative potential of young people;
- Improving student self-government by providing them with interaction, leadership and management skills, self-esteem and self-confidence;
- Forming a health-preserving educational environment through promoting physical culture as an important factor in the harmonious development of the personality, high professional and labour activity, healthy lifestyle, work productivity and creative longevity;
- Creating an information environment that promotes the advancement of student creative abilities, communication culture through exchanging socially significant information;
- Building a system of psychological support for students to create a comfortable learning environment at the university;
- Forming corporate identity of students, teaching, research and administrative staff;
- Familiarising with national and world history and culture, mastering communicative skills.

7.3. Focus of mentoring and awareness-raising at the Department

7.3.1. Focus areas of mentoring:

- Activities aimed at personal development, self-determination and socialisation of students;
- Activities targeted at promoting patriotism and citizenship among students;
- Activities directed at inspiring respect for the memory in students;
- Activities directed at inspiring respect for working persons and older persons in students;
- Activities directed at inspiring respect for law and order in students;

- Activities aimed at developing a caring attitude to cultural heritage and traditions of the multinational people of the Russian Federation among students;
- Activities targeted at fostering spiritual and moral values among students and familiarising them with rules and norms adopted in Russian society in the interests of the person, family, society and state;
- Activities aimed at adopting a caring attitude to nature and environment among students;
- Activities directed at preventing destructive behaviour of students.

7.3.2. Focus areas of awareness-raising at the Department

The civil area is the formation of a civil identity among students, manifested as an awareness of belonging to the state, which is significant for young persons, as well as the prevention of extremism and promotion of interethnic tolerance through broadening knowledge, skills and abilities in regulating interethnic and interfaith relations and fostering culture of interpersonal and interethnic relations.

The spiritual and moral area is a system of spiritual and moral development of students, which aims at teaching them to focus on such values as person, family, “truth, love, labour, knowledge, culture, native land, Earth (as common home for mankind), peace (as harmony among nations), righteous behaviour and non-violence”.

The patriotic area is the creation of conditions for increasing civil responsibility for the state, enhancing consolidation of society to ensure national security and sustainable development of the Russian Federation, strengthening citizenship in terms of Russian history and culture, ensuring intergenerational continuity, providing students with proactive attitude, who love their native land and family.

The cultural and educational area is the expansion of student outlook, allowing them to find a rightful place in society and make difference for state and people around, development of social responsibility and cultural enlightenment, familiarisation with traditions and history, promotion of respectful for various anniversaries.

The environmental area is purposeful formation of ecological thinking, necessary moral and aesthetic views on nature and the place of man in it as part of nature, scientific understanding of environmental problems, active life position in the implementation of nature protection, tasks and rational use of natural resources. In his activity, the teacher should achieve the students' awareness of the complexity of environmental problems and understanding of the need to follow the rules of behavior in various forms of interaction with nature.

The physical area is promoting and supporting a healthy lifestyle and ensuring a health-preserving environment, organizing a widespread promotion of physical culture and sports, holding mass sports events, competitions, preventing and combating smoking, drug addiction and other bad habits, formed by the physical education system at the university and developed extensive sports base of the university, providing easy and simple access to sports in the framework of the educational and extracurricular educational process.

The professional area is the inclusion of students in professional activity and familiarisation with related functions in accordance with the study field and qualification, formation of work motivation, provision with basic principles of building professional career and increasing professional skills, familiarisation with corporate ethics, traditions and values of the professional community, development of creative approach to self-improvement, creation of conditions for creative and professional self-realization, etc.

7.4. Forms and methods of mentoring

The university applies traditional and modern forms and methods of teaching and mentoring. It is implemented in various options for organising a specific mentoring process, which combined and integrate aims, objectives, principles, patterns, methods and techniques of teaching and mentoring.

The forms of mentoring are as follows:

- according to the number of participants – individual (person-to-person interaction in the teacher-

- student system); group (creative teams, sports teams, clubs, hobby groups, etc.), mass (festivals, olympiads, holidays, clean-up events, etc.);
- according to the target audience, participants status, educational opportunities – events, affairs, games, etc.;
 - according to the timing of the event – short-term, long-term, traditional;
 - according to the type of activity – work, sports, creative, research, social, etc.;
 - according to the result of mentoring – socially significant result, information exchange, decision-making.

Classification of mentoring methods:

Methods for developing consciousness	Methods for organising activities and broadening experience	Methods for encouraging activity and behaviour
Conversation, debate, suggestion, instruction, control, explanation, example, clarification, story, self-control, advice, persuasion, etc.	Task, public opinion, pedagogical requirement, assignment, creating educational cases, training, exercise, etc.	Approval, encouragement of social activity, censure, creating cases for success, creating cases for emotional and moral experience, competition, etc.

7.5. Application of educational technologies in the face-to-face and online modes of learning, training and mentoring

The environment for learning, training and mentoring can be created both in the face-to-face and online modes.

The following is applicable:

- relevant traditional, modern and innovative educational technologies (collective creativity; art pedagogy; health saving; inclusive education; portfolio; training; brainstorming; case-study; distance learning, etc.)
- digital educational technologies in online education, e-learning with free access to digital educational content (VR; artificial intelligence; smart technologies; data mining; big data; gamification; blockchain, etc.).

The technology of student portfolio is implemented in the university digital learning environment within the section “University + Employer”. It is designed for interaction of PSU students / alumni with PSU partner employers. This section provides access to current job opportunities, applicants CVs, as well as information about companies offering internships and trainings.

The technologies of distance learning are used in the face-to-face and online modes of learning, training and mentoring: university digital learning environment, video conferencing and webinar services (Zoom, Google Meet, Skype, etc.), VK social network services.

The technologies of digital learning are used in e-learning with free access to digital educational content: e-versions of teaching materials are posted in the university digital learning environment; an online course platform online.pnzgu.ru is operated.

7.6. Priority students’ activities at the university

The types of student activities in the learning, teaching and mentoring system include:

- Project activity;
- Teaching and research;
- Volunteering;
- Social activity, cultural activity, creativity, leisure activity;
- Student and youth international cooperation;
- Activity for arranging and holding events of various focus (civil, patriotic, research, social, cultural, sports, etc.);
- Other activities of students.

7.6.1. Activities and types of student associations

A student association is a voluntary student association at the university, which is created for self-realization and self-development of students, as well as joint solution of various issues and improvement of student life.

The student association is built on the principles of voluntary participation and freedom of choice, partnership and equality, transparency and openness.

The types of student associations by the areas of activity are as follows:

- *Research* (Research Society, Co-Working Centre, etc.);
- *Creativity* (Club of the Cheerful and Sharp-Witted, International Office Vocal Studio, International Office Acting Studio, International Office Dance Studio, etc.);
- *Sports* (Berkut Student Sports Club, PSU Sports Club);
- *Public* (Penza Region International Students Association, Student Trade Union, Student Council (university / institute / faculty / residence hall));
- *Volunteering* (PSU Volunteer Corps, Penza Branch of Medical Volunteers All-Russian Public Movement, etc.);
- *Information* (Film and Photo Studio, Student View Newspaper, etc.);
- *Professional* (Flammeous Multidisciplinary Team, Record Multidisciplinary Team, Crystal Multidisciplinary Team, Adrenaline Multidisciplinary Team, etc.);
- *Intercultural* (International Alumni Club, etc.);
- *Others*.

7.6.2. Key student communities / associations at the faculty (institute):

Year	Student communities / associations
1-2 years	Academic group
Between years	Student Trade Union, Student Council, Student Research Society, Student Tutor Team, sports clubs, Club of the Cheerful and Sharp-Witted, Dance Team, professional disciplines clubs, multidisciplinary teams, etc.

7.7. Annual events and affairs, participation in contests

1. Civil area (formed UC-4, UC-5, UC-8, UC-10)

The activities include:

- Participation in the International Youth Forum “Legal Forum 58”.
- Meeting with applicants enrolled in the 1st year.
- Preventive meeting with representatives of law enforcement agencies of the Russian Federation.

2. Spiritual and moral area (formed UC-1, UC-2, UC-3, UC-4)

The activities include:

- Participation in the International Students Research and Practice Conference “Intercultural Communication in Modern World”.
- Participation in the Around the World in Two Semesters Cultural Marathon.
- Participation in the Miss World. Folk Queen Beauty and Talent Contest.
- Participation in the POLIS International Students Educational Camp of the Volga Region.
- Participation in the Mind Battle Annual Interactive Intellectual Game for International Students.
- Participation in the “We Are different – We Are One” Friendship Classes Project for interactive educational meetings of international students and school students of Penza City and Penza Region.
- Excursions to the University museum, visits to the theatre, the cinema. Meetings with mentors (according to the general schedule).

- Preparation for and participation in the inter-faculty contest “First-year student”.
- Preparation for and participation in the Club of the Cheerful and Sharp-Witted Inter-faculty Contest.

3. Patriotic area (formed UC-1, UC-2, UC-4, UC-5)

The activities include:

- Participation in the National Student Work Contest dedicated to the Constitution of the Russian Federation, local government and others.
- Organisation and holding of the “Thank You for the Peaceful Sky!” Annual Memorial Event.
- Participation in the “For the Faith and Fatherland” International St. George’s Martial Arts Festival.
- Organizing and holding the event dedicated to the Victory Day.
- Holding congratulatory events dedicated to memorable dates.
- Organisation of the “Without Time Limitation” Roundtable Discussion.
- Participating in demonstrations, parades and other events implementing the principle of patriotism (Day of Accord and Reconciliation, Independence Day, Defender of the Homeland Day, etc.)

4. Cultural and educational area (formed UC-1, UC-4)

The activities include:

- Visiting exhibitions and presentations.
- Attending theatres, museums.
- Contest of student works.
- Trip to Russian cities for the best international students.

5. Environmental area (formed UC-7, UC-8)

The activities include:

- Participating in the event “Day of the Sura”.
- Participating in All-Russian clean-up day “Green Russia”.
- Participating in city clean-ups.

6. Physical education area (formed UC-7, UC-8)

The activities include:

- Participation in the Futsal Traditional Winter Tournament.
- Participation in the Quresh Individual Championship in Belt Wrestling among foreign students of PSU, dedicated to the celebration of Navruz
- Participation in the Goodwill Games Sport and Health Event in 7 sports.
- Участие студентов факультета в спортивных мероприятиях университета, города, региона, всероссийских соревнованиях. Participation in sport events of the university, city, region, and in all-Russian competitions.
- Participating in the event dedicated to the World Aids Day.
- Preparing for and passing GTO standards.

7. Professional and labour area (formed UC-6, UC-9, UC-10)

The activities include:

- Event for first-year students “Day of Knowledge”.
- The Best Academic Group Contest.
- Day of PSU Enterprise.

7.8. Forms of presenting students’ achievements and methods of assessing competences development within extracurricular activities

Focus	Form	Assessment method
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Focus	Form	Assessment method
Civil area	Project, campaign, competition, forum, review, report, conference, round table discussion, debate, etc.	Expert review, assessment harmonisation, review, peer review, self-analysis, character reference, diploma, certificate, etc.
Spiritual and moral area	Festival, project, concert, stage performance, contest, creative report, etc.	Review, self-evaluation, self-analysis, diploma, certificate, etc.
Patriotic area	Festival, concert, exhibition, forum, etc.	Review, self-evaluation, self-analysis, character reference, diploma, certificate, etc.
Cultural and educational area	Campaign, rally, competition, contest, forum, report, performance, festival, exhibition, trip, etc.	Review, self-evaluation, self-analysis, character reference, questioning, etc.
Environmental area	Campaign, rally, competition, forum, trip, etc.	Expert review, self-assessment, questioning, self-analysis, character reference, etc.
Physical education area	Campaign, hike, rally, competition, contest, trip, etc.	Refereeing, self-analysis, review, certificate, diploma
Professional and labour area	Project, exhibition, fair, excursion, contest, topic stand, trip, etc.	Review, assessment harmonization, testing, questioning, self-analysis, character reference, etc.

7.8.1. Ways of recognising and encouraging extracurriculars

The ways of recognising student achievements and social involvement are: achievements portfolio, volunteering record sheets, electronic journal, etc.

The ways of encouraging student extracurriculars are: certificates, letters of gratitude, entries on the Board of Honour, diplomas, expression of gratitude, presentation of experience and findings (seminar, exhibition, publication, etc.), personal scholarships, one-time cash payments, valuable gifts, funding of participation in olympiads, forums, competitions, etc.

7.9. Infrastructure of the university

The university has modern facilities for teaching, learning and mentoring of students.

Modern technical means of teaching and learning made by the leading world manufacturers are used in the academic process. An LED screen, video projection equipment for 3D mapping, a wide range of sound and lighting equipment for events of various formats are used. There are equipped premises for mentoring.

Cinema and Concert Hall (Penza, 40 Krasnaya st., building 5).

The Cinema and Concert Hall is designed for 384 seats, provided with modern equipment, high-speed Internet, Wi-Fi technology. High-class sound equipment by JBL and various microphones by Sennheiser, Shure, dbTechnologies make it possible to sound concerts and performances. A motorised screen, a high-resolution and high-brightness NEC video projector for watching movies and organising video conferencing are also installed.

Lighting control using the Martin Light Jockey interface, Martin and Silver Star architectural lighting fixtures and full rotation projectors, fog generators allow highlighting locations on the stage and in the hall.

Event Hall (Penza, 37 Lermontova st., building 11).

The Event Hall is designed for 420 seats, provided with modern equipment and Wi-Fi technology. Hi-Fi audio equipment, including line arrays and a subwoofer by B&G, a digital mixing console by Allen & Heath, radio microphones by Sennheiser make it possible to sound concerts and performances. Lighting equipment, consisting of full rotation devices, effects projectors and architectural lighting fixtures by Silver Star and Involight, smoke generators allow highlighting

locations on the stage. A high-resolution and high-brightness NEC video projector and a motorised screen for watching movies and organising video conferencing are also installed.

Assembly Hall (Penza, 68 Chkalova st., building 9).

The Assembly Hall is designed for 288 seats, provided with high-speed Internet and Wi-Fi and equipped with a sound system by JBL, radio microphones by dBtechnologies, a video projector by Sanyo and a motorised screen to arrange seminars, lectures and meetings with students.

Temp Sports and Culture Centre (Penza, 85 Sverdlova st.).

The Temp Sports and Culture Centre is designed for 3500 seats. A modular stage with an area of 100 m² and powerful sound-amplifying equipment, consisting of line arrays, subwoofers and monitors by B&G, a professional mixing console by Allen & Heath, radio microphones by Sennheiser and Invoton allow organising the large-scale cultural events. The covered arena with an area of 2000 m² with a combined coating of PVC tiles and artificial grass allows organising the mass sports events. Climbing walls, mobile interactive playgrounds and sports equipment allow operating the student clubs on tourism, football, tennis, etc.

Co-Working Centre (Penza, 85 Sverdlova st.).

The Co-Working Centre is designed for 50 seats. It is equipped with high-speed Internet, Wi-Fi, an interactive Smart board kit, a motorised screen and an Epson projector for conducting trainings, educational seminars, video conferences with students.

Impulse Training Centre (Penza, 85 Sverdlova st.).

The Impulse Training Centre is equipped with the Internet, Wi-Fi, a projector and a motorised screen, offices for self-presentations, master classes and trainings. The office for psychological relief, consultations and psychological assessment is equipped with a multipsychometer. A helpline operates for targeted assistance to students in various psychological situations.

Recording Studio (Penza, 40 Krasnaya str., building 5).

The Recording Studio is designed for sound recording and processing. The technical equipment includes a condenser studio microphone by Neumann, professional headphones by Sennheiser and Shure, and active acoustic studio monitors by Yamaha. Sound processing is carried out using studio controllers by Berlinger and Akai.

Film and Photo Studio (Penza, 40 Krasnaya st., building 3).

The Film and Photo Studio is designed for producing and processing photo and video content and covering cultural and sports events, seminars and trainings. It is equipped with a filmmaking complex, professional cameras by Sony and Canon with a wide range of lenses. It is provided with modern studio lighting and an automated roll-up background lifting system. For rendering photo and video content, powerful computers with increased capacity are used.

Student Printing House (Penza, 57 Chkalova st., residence hall 1).

The Student Printing House is intended for developing design layouts and printing information boards, booklets, business cards, posters. It is equipped with a large-format plotter by Epson, printers and MFPs with colour laser printing by Xerox. It is provided with special cutters, bookbinding machines and a laminator for making notebooks and sketchbooks.

7.9.1. Infrastructure of the university for implementing the basic professional educational programme

To ensure teaching and learning, the university is constantly developing its infrastructure. There are 19 academic buildings in a single architectural style, located in an ecologically clean area of the city. The infrastructure of the university includes facilities for teaching, learning, mentoring and extracurricular activities.

Culture facilities

Event hall and performance venues	– Temp Sports and Culture Centre: Penza, 85 Sverdlova st.; – Cinema and Concert Hall: Penza, 40 Krasnaya st., building 5; – Event Hall: Penza, 68 Chkalova st., building 9; – Event Hall: Penza, 3 Lermontova st., building 10; – Event Hall: Penza, 37 Lermontova st., building 11; – Dance Hall: Penza, 57 Chkalova st., residence hall 1; – Dance Hall: Penza, 2A Marshala Krylova st., residence hall 2; – Dance Hall: Penza, 26A Lermontova st., residence hall 4. – Dance Hall: Penza, 40 Krasnaya st., building 3; – Dance Hall: Penza, 68 Chkalova st., building 9
Museums and libraries	– Information and Exhibition museum of the University History: Penza, 40 Krasnaya st., building 1; – Polytechnic museum: Penza, 40 Krasnaya st., building 3; – Museum of computing engineering: Penza, 40 Krasnaya st., building 7a; – Anatomical Museum: Penza, 3 Lermontova st., building 10; – Pedagogical Education History Museum: Penza, 37 Lermontova st., building 11; - Museum of Entertaining Sciences: Penza, 37 Lermontova st., building 13; – Geological museum: Penza, 37 Lermontova st., building 15; – Zoological museum: Penza, 37 Lermontova st., building 15. Scientific Library: – E-Library: Penza, 40 Krasnaya st., building 1, office 308; – Engineering library: Penza, 40 Krasnaya st., building 3; – Social, Humanities and Fiction Library: Penza, 68 Chkalova st., building 9; – Foreign literature library: Penza, 68 Chkalova st., building 9; – library: Penza, 37 Lermontova st., building 14; – Medical library and reading room: Penza, 3 Lermontova st., building 10; – Pedagogical Institute Main Library: Penza, 37 Lermontova st., building 11; – library and reading room: Penza, 37 Lermontova st., building 12; – library and reading room: Penza, 37 Lermontova st., building 13; – library and reading room: Penza, 37 Lermontova st., building 15; – Reading room for engineering literature: Penza, 40 Krasnaya st., building 7; – Periodicals Reading Room: Penza, Penza, 68 Chkalova st., building 9; – E-Reading Room: Penza, 68 Chkalova st., building 9.
Sports and health facilities	– Polytechnic Open Sports and Recreation Stadium: Penza, 40 Krasnaya st.; – Temp Sports and Culture Centre: Penza, 85 Sverdlova st.; – Skiing Centre: Penza, 46B Krasnaya st.; – Skiing Centre: Penza, 37 Lermontova st.; – Swimming Pool: Penza, 37 Lermontova st., building 14; – Gym: Penza, 37 Lermontova st., building 14;

	– Gym: Penza Region, Serdobs, 285 Lenina st.; – Weightlifting Sports Hall: Penza, 40 Krasnaya st.; – Athletics Sports Hall: Penza, 40 Krasnaya st.; – Playing Sports Hall: Penza, 37 Lermontova st., building 14; – Workout room: Penza, 46 Krasnaya st.; – Workout Rooms (men's room and women's room): Penza, 2A Marshala Krylova st., residence hall 2; – Workout Room (for men and women): Penza, 58 Mira st., residence hall 3; – Workout Room (men's room): Penza, 26A Lermontova st., residence hall 4; – Workout Room: Penza, 14 Lermontova st., residence hall 6. – Recreation centre "Polytechnic": Penza region, Bessonovskiy region, Podlesny village; – sports and recreation camp "Sputnik": Penza, Zheleznodorozhny district, Pobeda village.
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7.10. Social and cultural environment. Networking with organisations and institutions

Social environment

The Penza Region as a multinational, multi-religious region with a rich history and cultural heritage is a platform for pursuing the goals of state cultural policy, which determines the stages, methods and means of engaging the population, particularly students, in the social and cultural environment.

Today in Penza there are 219 culture and art sites, memorial structures, 4 regional theatres, more than 20 museums and museum complexes, 18 public libraries, more than 10 concert halls.

Students explore them starting from the first days of studying at the university that enable them to engage in different areas (civil, patriotic, spiritual, moral, cultural, etc.) in three main ways:

- Familiarising. Students get acquainted with the history and cultural heritage of the region; define their place in the cultural and historical context;
- Integrating. Being included in the social and cultural life of the city students may foster the cultural level, realize creative potential and develop artistic taste;
- Applying. Students may use the regional infrastructure for implementing their own creative projects.

Infrastructure of the region

Museums	– M.Yu. Lermontov State Museum-Reserve "Tarkhany" (Penza Region, Belinsky District, Lermontovo Village, 1/1 Bugor st.); – K.A. Savitsky Art Gallery (Penza, 3 Sovetskaya st.); – G.V. Myasnikov Museum of One Painting (Penza, 11 Kirova st.); – Association of State Literary and Memorial Museums of the Penza Region (Penza, 2 Kirova st.); – V.G. Belinsky Museum-Estate (Penza region, Belinsky District, Belinsky, 4 Barysheva st.); – Local History Museum (Penza, 73 Krasnaya st.); – V.O. Klyuchevsky Museum (Penza, 66 Klyuchevskogo st.); – I.N. Ulianov Museum – department of Local History Museum (Penza, 54 Krasnaya st.); – N.N. Burdenko Museum – department of Local History Museum (Penza, 28 Lermontova st.); – Folk Art Museum (Penza, 45 Kuibysheva st.).
Monuments	Victory Monument (Penza, Victory sq.);

	– Sprout Monument (Penza, Sura River embankment); – First Settler Monument (Penza, Kirova st.); – Afghan Gates Memorial (Penza, Marshala Zhukova sq.); – V.I. Lenin Monument (Penza, Lenina sq.); – M.Yu. Lermontov Bust (Penza, Lermontova sq.); – V.G. Belinsky Monument (Penza, Moskovskaya st.); – A.S. Pushkin Bust (Penza, Pushkina st.); – Clock “Cuckoo” (Penza, Fountain Square).
Historical and architectural sites (churches, cathedrals, monasteries, palaces and parks)	– Spassky Cathedral (Penza, 3 Cathedral sq.); – Cathedral of the Assumption of the Blessed Virgin Mary (Penza, 1 Zakharova st.); – Troitse-Scanov Convent. Cave Convent (Penza Region, Narovchat District, Skanovo village, 1 Monastyrskaya st.); – St. Innocent of Irkutsk Church (Penza, 4 Perekop st.); – V.G. Belinsky Park (Penza, 1 Karla Marksa st.); – Olympic Park (Penza, 6 Gagarina st.); – Victory Park (Penza, Rakhmaninova st.).
Theatres, concert halls	– A.V. Lunacharsky Penza Drama Theatre (Penza, 89 Moskovskaya st.); – Penza Concert Hall (Penza, 215 Suvorova st.); – V.E. Meyerhold House (Penza, 59 Volodarskogo st.); – Kirillitsa Theatre (Penza, 37 Lermontov st., building 17)
Libraries	– M.Yu. Lermontov Library (Penza, 168a Stroiteley av.); – University Library (Penza, 40 Krasnaya st., buildings 3, 7; 68 Chkalova st., building 9; 37 Lermontova st., building 11).
Cinema theatres	– Sovremennik (Penza, 10 Pushkina st.); – Suvorovsky (Penza, 144A Suvorova st.); – Vysshaya liga (Penza, 37 Moskovskaya st.); – October (Penza, 39 Kirova st.); – Berlin (Penza, 152B Stroiteley ave.).
Culture and creativity houses	– Culture and Leisure Centre (Penza, 11A Lenina st.); – Youth Centre (Penza, 51 Kirova st.); – Druzhba Folk Art House (Penza, 23 Druzhby st.); – Yunost Culture Centre (Penza, 22B Karpinskogo st.); – Gubernskiy Cultural Development Centre (Penza, 1A Leningradskaya st.); – Regional Folk Art Centre (Penza, 127Ternovskiy st.).
Entertainment centres	– Rollerdom Sports and Entertainment Centre (Penza, 6 Gagarina st., building 1)
Sports centres	– Ruby Sports Palace (Penza, 9 Revolyutsionnaya st.); – Diesel Ice Arena (Penza, 163 Okruzhnaya st.); – Olympic Sports Palace (Penza, 39A Antonova st.); – Voeikov Martial Arts Palace (Penza, 22B 40 years of October st.); – Temp Sports and Culture Centre (Penza, 85 Sverdlova st.); – Trud Stadium (Penza, 3A Karla Marksa st.); – Pervomaisky Stadium (Penza, 119 Kalinina st.); – Penza Sports Complex (Penza, 1A Gagarina st.); – Zolotaya Shayba Sport Complex (Penza, 9A Antonova st.).
Forest parks, nature reserves	– I.I. Sprygin Botanical Garden (Penza, 2A Karla Marksa st.)

7.11. Networking with organisations and institutions

7.11.1 Networking forms and methods

1. Implementing an educational programme with the involvement of institutions within the network;
2. Interacting using material and technical resources.
3. Organising network educational events – one-time occasional joint events: campaigns, excursions, practical trainings, internships, etc.
4. Launching network educational projects – joint activity timed to specific learning outcomes.

Networking at the university is implemented through a variety of mechanisms: joint educational programmes, distance learning, independent education quality assessment, public and professional accreditation of educational programmes, research-to-practice conferences, exhibitions, forums, including virtual, etc.

Major organizations and institutions

Educational institutions and social media communities	– Penza State University, Penza, 40 Krasnaya st. – Official website: https://pnzgu.ru/ – VKontakte: https://vk.com/pnzgu – Multidisciplinary college, Penza State University - Official website: https://yurk.pnzgu.ru/ - VKontakte: https://vk.com/college58; – Penza State Agrarian University, Penza, 30 Botanicheskaya St. - Official website: https://pgau.ru/; - VKontakte: https://vk.com/penz_gau; – Penza State University of Architecture and Construction, Penza, 28 Germana Titova st. – Official website: http://www.pguas.ru/ – VKontakte: https://vk.com/pguaspnz – Penza State Technological University, Penza, 1a / 11 Baydukova pr. / Gagarina st. – Official website: http://www.penzgtu.ru/ – VKontakte: https://vk.com/penzgtu – Penza Cossack Institute of Technology (branch of) Moscow State University of Technology and Management (First Cossack University), Penza, 6 Volodarskogo st. - Official website: https://mgutupenza.ru/ - VKontakte: https://vk.com/mgutupkit
Religious organizations which represent traditional confessions for Russia	– Penza Eparchy of the Russian Orthodox Church, Penza, 1 Cathedral sq.; – Saint Innocent of Penza Eparchy Spiritual and Educational Centre at the Epiphany Church, Penza, 2 Oktyabskaya st.; – Prayer House of Apostle Andrew the First-Called – Religious organization of the Church of Jesus Christ of Latter-day Saints in Penza, Penza, 53 Bogdanova st., – Central European Regional Management Center of the New Apostolic Church, Penza, 49 Gromova 6th proezd, – Bible Centre of the Penza Region, Penza, 42 Uritskogo st.
Youth organisations	– Berkut Student Sports Club, Penza State University; – Union of Youth of the Penza Region; – Autonomous non-profit organization "Airsoft Federation of the Penza Region" – Penza Regional Branch of the Young Guard of United Russia – Penza Social Youth Charity Service

	– Penza Regional Youth Organization for Preventing Antisocial Manifestations “Perspective” – Penza Regional Branch of the Russian Student Multidisciplinary Teams Organisation
Radio and television	– Radio Vesti FM; – Radio Express; – Radio Echo of Moscow; – Radio Russia Penza; – Radio Most; – Radio Europa Plus; – TV channel Penza; – TV channel VGTRK Penza; – TV channel Express; – TV channel 11; – TV channel Ren; – TV channel Nash Dom.
Newspapers, journals, publishing houses	– University Newspaper, Penza, 40 Krasnaya st., building 1, floor 2, office 213; – Penzenskaya Pravda, Penza, 16 Karla Marxa st.; – Editing and Publishing House, Penza, 65/2 Kirov st.; – ProGorod Newspaper, 34 Plekhanova st., floor 3; – Telesem Journal, Penza, 29 Moskovskaya st., floor 5; – Regional Publishing Centre, Penza, 65 Kirova st.; – Nauka i prosvyashcheniye Publ., Penza, Kirov st., 49, floor 2, office 20; – Nash Dom Publ., Penza, 11E Moskovskaya st.; – ProGorod Publ., 104 Krasnaya st., floor 4, office 414; – Penzenskaya Pravda Publ., Penza, 23 Kuibysheva st.; – Sociosphere Scientific Publishing Centre, Penza, 35 Mira st..
History, local history and search organisations	– Penza Region Organisation of Local Historians; – Local History Klyuchevsky Museum; – Penza Branch of the Russian Search Movement
Veteran organisations	– Penza Branch of the Russian Union of Afghanistan Veterans, Penza, 9 Kalinina st.; – Penza Council of Veterans of War, Labour, Armed Forces and Law Enforcement, Penza, 4 Marshala Zhukova sq.; – City Council of Veterans of War, Labour, Armed Forces and Law Enforcement, Penza, 13 Germana Titova st.; – All-Russian Society of Disabled People, Penza, 17A Bogdanova st.; – Penza Regional Council of War Veterans, Penza, 75 Moskovskaya st.; – Penza House of Veterans, Penza, 9 Sobinova st.; – Regional Committee of Soldiers’ Mothers, Penza, 36a Kuraeva st.; – Council for Veteran Affairs under the Governor of the Penza Region, Penza, 65 Kirova st.; – Regional Organisation of the Russian Union of Afghanistan Veterans, Penza, 18a Bogdanova st.

Public educational organisations	– Union of Youth of the Penza Region, e-mail: ynews@mail.ru, https://vk.com/smpo58; – Centre for Youth Cooperation, Penza, 17 Volodarskogo st., office 5; – Multifunctional Youth Centre, Penza, 51 Kirova st.; – Penza Regional Branch of the Russian Student Multidisciplinary Teams Organisation, Penza, 51 Kirova st.
Patriotic organisations	– Zaseka youth historical club, Penza, 17 Kolkhozny 3 pr.; – Guard Patriotic Club, Penza, 14 Bekeshskaya st.
Sports teams and clubs	– Sports Training Centre of the Penza Region, Penza, 39-a Antonova st., http://shvsm-penza.ru/; – School of the Olympic Reserve of the Penza Region, Penza, 93 Pugacheva st., http://uor-penza.ru; – N.A. Lavrova Specialised Children and Youth Sports Gymnastics School of the Olympic Reserve, www.burtasy.ru; – Specialised Children and Youth Water Sports School of the Olympic Reserve, www.dvs-sura.ru; – Specialised Children and Youth Hockey School of the Olympic Reserve, www.diesel-arena.rf; – Horizon Specialised Children and Youth Swimming School of the Olympic Reserve, http://58sport.ru.
Creativity organisations and culture associations	– Ministry of Culture and Tourism of the Penza Region, http://minkult.pnzreg.ru/; <i>Museums</i> M.Yu. Lermontov State Museum-Reserve “Tarkhany”, Penza Region, Belinsky District, Lermontovo Village, 1/1 Bugor st., http://tarhany.ru; K.A. Savitsky Art Gallery (Penza, 3 Sovetskaya st., penza-art@mail.ru; Museum of Glass and Crystal, Penza Region, Nikolsk, 21 Komsomolskaya st., museum-nikolsk@mail.ru; G.V. Myasnikov Museum of One Painting, Penza, 11 Kirova st., tel. 56-14-27; Association of State Literary and Memorial Museums of the Penza Region, Penza, 2 Kirova st., www.litmuzpenza.ru; Local History Museum, Penza, 73 Krasnaya st., museum@tl.ru; V.O. Klyuchevsky Museum, Penza, 66 Klyuchevskogo st., tel. 54-38-01; Folk Art Museum, Penza, 45 Kuibysheva st. <i>Theatres and performance venues</i> A.V. Lunacharsky Penza Drama Theatre, Penza, 89 Moskovskaya st., dramapnz@rambler.ru; Penza Concert Hall, Penza, 215 Suvorova st., http://penzakoncert.ru <i>State libraries</i> M.Yu. Lermontov Library, Penza, 168a Stroiteley av., tel. 63-44-32, 63-44-35; Penza, 10 Belinskogo st., tel. 63-44-21; http://liblermont.ru
Volunteering organisations	– Regional Branch of We Are Together Campaign; – Penza Branch of the Victory Volunteers Organisation; – Association of Green Universities; – Volunteer Corps of Penza State University; – Victory Volunteers All-Russian Movement.
Non-profit organisations.	– Research and Methodology Organisation “Privolzhsky House of

Information and research organisations	Knowledge”, http://pdzpenza.ru; – Quarter Louis Disabled People Organisation, http://kvartal-lui.ru; – PenzaHobby Creative Association working with disabled people, http://penzahobby.ru; – Social and Pedagogical Support Children and Youth Organisation “Flammeous”; – Penza Branch of the Trade Union of Education and Science Workers of the Russian Federation, http://profobr58.ru/; – Federation of the trade unions in the Penza Region, http://fppo.ru, https://vk.com/club156540412; – Penza Organization of Practicing Psychologists “Circle of Trust”, https://vk.com/krug_doveriya; – Penza Branch of the All-Russian Youth Organisation “Russian Student Teams”, http://rso58.ru; https://vk.com/rso_penza; – Trade union of Penza State University students, (8412) 36-84-60, https://profstud.pnzgu.ru/, profcom-psu@mail.ru; – Penza Branch of the Russian Military Historical Society, https://rvio.histrf.ru, https://vk.com/rviopenza.
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The basic professional educational programme of higher education was compiled in accordance with the requirements of the Federal State Educational Standard of Higher Education in the study field 41.03.05 International Relations (Bachelor's degree programme) approved by the Order of the Ministry of Science and Higher Education of the Russian Federation dated June 15, 2017 no. 555, Professional standards: "Specialist in financial consulting" 08.008 (approved by the Order of the Ministry of Labor and Social Protection of the Russian Federation dated March, 19, 2015 no. 167n), "Specialist in foreign economic activity" 08.039 (approved by the Order of the Ministry of Labor and Social Protection of the Russian Federation dated June 17, 2019 no. 409n), "Specialist in translating" 04.015 (approved by the Order of the Ministry of Labor and Social Protection of the Russian Federation dated March, 18, 2021 no. 134n), and agreed with the following representatives of employers::

1. A. Kh. Khakimov, Deputy Chairman of the Government – Minister of Economic Development and Industry of the Penza Region

(full name, job title, signature, date)

2. V. N. Podobed, Chairman of the Penza Chamber of Commerce and Industry

(full name, job title, signature, date)

3. S.V. Matyukin, General Director of Penza Region Development Corporation

(full name, job title, signature, date)

Responsible person for designing the basic professional educational programme of higher education:

Head of the Department of Sociology, Economic Theory and International Processes

(signature)

L. V. Rozhkova
(full name)

The programme was approved by the Methodological Commission of the Institute of Economics and Administration

Record no. 6

dated 24.06 2024

Head of the Methodological Commission of the Institute of Economics and Administration

(signature)

E. V. Eremina
(full name)

The programme was approved by the Academic Council of the Institute of Economics and Administration

Record no. 10

dated 25.06 2024

Director of the Institute of Economics and Administration

(signature)

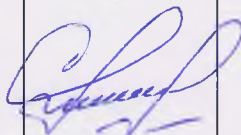
S. V. Taktarova
(full name)

THE LIST OF CHANGES
BPEP HE in the field of training 41.03.05 International relations,
bachelor's degree programme World politics and International business
for the 2025/2026 academic year

Name of the element BPEJDP	Changes being made	Details of the protocol of the Academic Council of the Institute	Signature of the Chairman of the The Academic Council of the Institute
Work programs of disciplines	Changes have been made: 1. I. 6.3. Materials for conducting current and intermediate control of students' knowledge 2. I. 7 Educational, methodological and logistical support of the discipline	Minutes of the Academ- ic Council IE&A No. 10 dated June 24, 2025	
Assessment funds by discipline	Changes have been made: 1. the materials for the ongoing monitoring of academic performance and intermediate certification		
Work programs prac- tices evaluation tools	Changes have been made: 1. I. 9. educational, methodological and logistical support of the practice		
The program of the state final certification of graduates and as- sessment tools for SFC	Changes have been made: 1. I. 2.5 Recommended literature		
Program of mentoring, calendar schedule of mentoring	Changes have been made: 1. list of events has been updated		

SUPPLEMENT TO THE AMENDMENT SHEET

Basic professional educational programme of higher education on study field
41.03.05 International Relations
Bachelor's Degree Programme World politics and international business
for the 2025/2026 academic year:

Title of the educational program component	Changes introduced	Reference Details of the Institute Academic Council Protocol	Signature of the Chair of the Institute Academic Council
Item 4.6. Educational development program and Calendar of educational activities	Amendments have been introduced to item 4.6: The Educational development program and the calendar of educational activities have been revised based on the University's Educational development program and the University's Calendar of educational activities.	Protocol № 1 dated 23.09.2025	

Сведения об обновлении

**основной профессиональной образовательной программы высшего образования по направлению подготовки
(специальности) «38.04.01 Экономика», направленность «International Economy and Business (2 years-full-time-training-FSES
3++ start year of training 2024)»**

на 2026/2027 учебный год

Наименование элемента ОПОП		Внесенные изменения	Решение кафедры	Подпись зав.кафедрой	Решение Ученого совета факультета/инс- титута	Подпись председателя Ученого совета факультета/инс- титута
М1.О.08 Финансово-экономический анализ	РПД	item 6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)	Протокол заседания Ученого совета факультета/инс- титута №10 от 30.06.2026 года	Подписано ЭП, 16.09.2026 (Тактарова С.В.)
	ФОС	Materials for conducting intermediate knowledge control				
М1.О.02 Иностранный язык профессионального общения	РПД	Изменения отсутствуют	Протокол №11 от 03.07.2026 года	Подписано ЭП, 16.09.2026 (Барабаш О.В.)		
	ФОС	Актуализированы зачетно-экзаменационные материалы				
М1.О.10 Исследование социально-экономических процессов (продвинутый уровень)	РПД	item 6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				

Наименование элемента ОПОП		Внесенные изменения	Решение кафедры	Подпись зав.кафедрой	Решение Ученого совета факультета/института	Подпись председателя Ученого совета факультета/института
М1.О.05 Интеллектуальные информационные системы и технологии	РПД	item 6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				
М1.В.02 Исследования в информационной экономике	РПД	item 6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				
М1.В.01 Прикладная международная экономика	РПД	item 6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				
М1.О.09 Эконометрика (продвинутый уровень)	РПД	item 6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		

Наименование элемента ОПОП		Внесенные изменения	Решение кафедры	Подпись зав.кафедрой	Решение Ученого совета факультета/института	Подпись председателя Ученого совета факультета/института
	ФОС	Materials for conducting intermediate knowledge control				
М2.О.01(У) Учебная практика: Ознакомительная практика	РПД	Item 9. Educational, methodological and logistical support of the practice	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Item 9. Educational, methodological and logistical support of the practice				
М1.О.07 Макроэкономика (продвинутый уровень)	РПД	item 6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				
М1.О.06 Микроэкономика (продвинутый уровень)	РПД	item 6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				
М1.О.03 Управление проектами в профессиональной сфере	РПД	item 6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Изменения отсутствуют				

Наименование элемента ОПОП		Внесенные изменения	Решение кафедры	Подпись зав.кафедрой	Решение Ученого совета факультета/института	Подпись председателя Ученого совета факультета/института
М2.О.02(Н) Учебная практика: научно-исследовательская работа (получение первичных навыков научно-исследовательской работы)	РПД	Item 9. Educational, methodological and logistical support of the practice	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Item 9. Educational, methodological and logistical support of the practice				
М1.О.04 Межкультурные коммуникации	РПД	6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				
М1.О.01 Философия и методология научных исследований	РПД	6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				
ФТД.02 Специфика PR в бизнес-процессах	РПД	6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				

Наименование элемента ОПОП		Внесенные изменения	Решение кафедры	Подпись зав.кафедрой	Решение Ученого совета факультета/института	Подпись председателя Ученого совета факультета/института
М1.В.ДВ.01.01 Транснациональные корпорации в мировой экономике	РПД	item 6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				
М2.О.03(Н) Производственная практика: научно-исследовательская работа	РПД	Item 9. Educational, methodological and logistical support of the practice	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Item 9. Educational, methodological and logistical support of the practice				
М3.01 Подготовка к процедуре защиты и защита выпускной квалификационной работы	РПД	Changes to section 2.5 Recommended literature	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Changes to section 2.5 Recommended literature				
М2.О.04(П) Производственная практика: практика по профилю профессиональной деятельности	РПД	Item 9. Educational, methodological and logistical support of the practice	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Item 9. Educational, methodological and logistical support of the practice				
М1.В.03 Регулирование международной торговли	РПД	item 6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		

Наименование элемента ОПОП		Внесенные изменения	Решение кафедры	Подпись зав.кафедрой	Решение Ученого совета факультета/института	Подпись председателя Ученого совета факультета/института
	ФОС	Materials for conducting intermediate knowledge control				
М1.В.10 Национальное и международное регулирование внешнеэкономической деятельности	РПД	item 6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				
М1.В.ДВ.02.02 Профессиональные технологии в международной экономике	РПД	item 6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				
М1.В.ДВ.02.01 Профессиональные технологии во внешнеэкономической деятельности	РПД	item 6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				
М1.В.ДВ.01.02 Монополии в мировой экономике	РПД	item 6.3 Materials for conducting current and intermediate control of students' knowledge item 7.	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		

Наименование элемента ОПОП		Внесенные изменения	Решение кафедры	Подпись зав.кафедрой	Решение Ученого совета факультета/института	Подпись председателя Ученого совета факультета/института
		Educational, methodological and information support of the discipline				
	ФОС	Materials for conducting intermediate knowledge control				
М1.В.09 Организация и техника внешнеэкономической деятельности	РПД	item 6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				
М1.В.05 Внешнеторговый контракт (продвинутый уровень)	РПД	item 6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				
М1.В.04 Международный бизнес (продвинутый уровень)	РПД	6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				
М1.В.06 Международные	РПД	6.3 Materials for conducting current	Протокол №13	Подписано		

Наименование элемента ОПОП		Внесенные изменения	Решение кафедры	Подпись зав.кафедрой	Решение Ученого совета факультета/института	Подпись председателя Ученого совета факультета/института
финансовые рынки		and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	от 10.06.2026 года	ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				
М1.В.07 Внешнеэкономическая деятельность (продвинутый уровень)	РПД	6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				
М1.В.08 Международные валютно-кредитные отношения (продвинутый уровень)	РПД	6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting intermediate knowledge control				
ФТД.01 Основы профессионального перевода	РПД	6.3 Materials for conducting current and intermediate control of students' knowledge item 7. Educational, methodological and information support of the discipline	Протокол №13 от 10.06.2026 года	Подписано ЭП, 03.09.2026 (Рожкова Л.В.)		
	ФОС	Materials for conducting				

Наименование элемента ОПОП		Внесенные изменения	Решение кафедры	Подпись зав.кафедрой	Решение Ученого совета факультета/института	Подпись председателя Ученого совета факультета/института
		intermediate knowledge control				
Характеристика ОПОП		Changes have been made to the work programs of disciplines, assessment funds by discipline	Протокол №13 от 10.06.26 года	Подписано ЭП, 16.09.26 (Рожкова Л.В.)		

РПД - рабочая программа дисциплины (практики/модуля/междисциплинарного курса).

ФОС - фонд (комплект) оценочных средств.